President-Elect

1. Term of Office: One year, elected by the membership, then acceding to office of President

2. As needed, serve as resource person to Committee Chairpersons, volunteers and members.

3. Perform such duties as may be delegated by the President.

4. shall perform the duties of the President in his/her absence, disability, or resignation.

5. Shall serve as Alternate Delegate to the SGNA House of Delegates.

6. Shall serve as chairperson on then Regional Planning Committee.

7. Automatically rotate to the office of the President after term has been served.

8. Begin making plans, and set goals for the following year

* Select committee members, adhering to guidelines in the CISGNA Bylaws regarding eligibility.

9. Submit written reports to the Executive Board, and others as follows:

* A written report of goals for the year, within one month of the CISGNA Fall business meeting.
* A report summarizing progress and activities to the Executive Board one month prior to the CISGNA Spring Business meeting.
* Year-end report summarizing progress and activities to the Executive Board one month prior to the CISGNA Fall business meeting.
* Agenda items for the spring and fall business meetings to be submitted to the President on month prior to the meetings.
* Reports as requested for the Newsletter, Scope Scoop.
* Other reports as requested.

10. Attend the SGNA Leadership Conference.

11. Serve as directed on the Multi-Regional planning committee.

12. Submit names of potential, future CISGNA leaders to the Executive Board.

13. 7. Annually attend a minimum of 2-3 Executive Board Meetings and the CISGNA Spring and Fall business meetings. Should an emergency prevent attendance at an Executive Board meeting the President should be notified.

Benefits:

1. Yearly SGNA membership paid

2. Travel allowance for SGNA Annual Course, $2000

Reviewed: Jun 6, 2010